

**SCHEDULE “F”**

**Bid/Quote Summary Form**  
*{Enter Name and Address of Housing Provider}*

**Bids Requested**

*{Name of Housing Provider}* requested quotes from \_\_\_\_\_ contractors for the work outlined in Schedule A for the Project. The names of the contractors are:

\_\_\_\_\_

From these contractors, \_\_\_\_\_ did not submit a quote. (if applicable)

**Summary of Bids Received**

We have summarized the quotes received for the Project. Copies of the quotes have been submitted with this Form.

Contractor (list alphabetically)	Quote

The Board of Directors agrees that all contractors have submitted a quote by the requested deadline and have based their quotes on the same scope of work and component materials. The Board of Directors declares that there is no conflict of interest with any of the contractors listed above as referenced in the Program Guidelines.

At a Board meeting, dated \_\_\_\_\_, the Board of Directors reviewed the quotes and has selected by resolution \_\_\_\_\_ to complete the work. This decision was based on the following:

- Competitive bid price
- The Board of Directors has working knowledge of this contractor
- Follow-up with references had a positive outcome

\_\_\_\_\_ has committed to a start date of \_\_\_\_\_, weather permitting (if applicable).

*{Name of Housing Provider}*

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name and Position